



# Officials' Licence Application

This application allows CAMS' Officials to apply for:

A new licence, licence renewals, adding additional categories and category upgrades.

Please be aware that there are supplementary notes to accompany this application form ("Notes for Applicants of Officials' Licences").

Received Stamp Here  
(office use only)

CAMS Member Number:

Expiry Date:

## Section 1 – Licence Type (begin completing form here)

(Tick appropriate boxes, and specify required licence category(ies) and grade(s) where appropriate)

New licence application

Renewal

  
  

Additional category(ies)

Upgrade

Now... Go to section 2

## Section 2 – Personal Details

Surname:

Given names:

Address:

Town/Suburb:

Post Code:

Telephone:

Work: ( )

Home: ( )

Mobile:

Fax:

( )

Email:

Date of birth:

/ / 19

Gender:

Female

Male

Emergency contact (1):

Name:

Phone:

Emergency contact (2):

Name:

Phone:

Now... Go to section 3

## Office Use Only

Issued by:

Grades:

Date:

# Section 3 – Licence Selection (Renewals)

## Step 3.1 – Experience

Have you previously held a CAMS **officials'** licence?

**YES** – Go to step 3.2

**NO** – Go to section 7



## Step 3.2 – Renewals

### Step 3.2.1 Renewing General Official Grade Licence

Do you hold a Club Chief, Bronze, Silver or Gold grade licence?

**YES** – Your **General Official** licence will automatically be renewed – Go to step 3.2.2

**NO** – continue with completing step 3.2.1



Do you want to renew your General Officials licence?

*Note: you must attach a copy of your Activity Record*

*Note: for **Bronze** renewals see bottom of page, for **Silver** and **Gold** renewals see page 3 (over page), for **Appointed** and **Specialist** renewals see the top of page 4*

**YES** – Complete details below, **and** attach a **copy** of the Activity Record from your Pass Book

**NO** – Go to step 3.2.2



Please list details of any one CAMS sanctioned event at which you have officiated in the past four years:

Date	Event Type	Event Title	Event Status	Position Type	Position Status
18/11/03	Circuit Race	Champ Car (Indy)	International	Flag	Team Member

**Now go to step 3.2.2**

### Step 3.2.2 Renewing Club Chief Grade Licence

Do you want to renew your Club Chief licence?

Please list details of the following CAMS sanctioned event at which you have officiated in the past 4 years:

- Clerk of the Course/ Event Director at club/ multi-club level event or higher; or
- Chief Steward at club/ multi-club level event or higher; or
- Any other team leadership role (except Chief Scrutineer) at club/ multi-club level event or higher.

**YES** – Complete details below, **and** attach a **copy** of the Activity Record from your Pass Book

**NO** – Go to step 3.2.3

*Note – This licence will be renewed as a General Official grade licence (see Note 15)*



Date	Event Type	Event Title	Event Status	Position Type	Position Status
18/11/2006	Sprint	WASSC Sprint	Multi-club	Clerk of the Course	Chief

**Now go to step 3.2.3**

## Step 3.2 – Renewals (Continued)

### Step 3.2.3 Renewing Bronze Grade Licence

Do you want to renew your Bronze licence/s?

**YES** – Complete details below, **and attach a copy of the Activity Record from your Pass Book**

**NO** – Go to step 3.2.4

Please list details of the following CAMS sanctioned event at which you have officiated in the past four years:

- Senior (chief/ deputy chief) or team leader position at club/ multi club level event or higher; **or**
- Position without supervision at race, rally & off road events.

*Note – This licence will be renewed as a General Official grade licence (see Note 15)*

Category	Date	Event Type	Event Title	Event Status	Position Type	Position Status
Off Road	1/3/06	Off Road Race	Finke	National	Control	Team Member

**Now go to step 3.2.4**

### Step 3.2.4 Renewing Silver Grade Licence

Do you want to renew your Silver licence/s?

**YES** – Complete details below, **and attach a copy of the Activity Record from your Pass Book**

**NO** – Go to step 3.2.5

Please list details of the following CAMS sanctioned event at which you have officiated in the past four years:

- Senior position (chief/ deputy chief) at state level event or higher; **or**
- Team leader position at an national event.

*Note: Please list 1 event only for each Silver grade category*

*Note: if you are renewing a stewards licence, it will undergo peer assessment (see Note 5)*

*Note - This licence will be renewed as a Bronze grade licence (see Note 15)*

Category	Sub Cat	Date	Event Type	Event Title	Event Status	Position Type	Position Status
Rally	Stage Com	20/5/06	Rally	Rally of Canberra	National	Stag Com	Chief

**Now go to step 3.2.5**

### Step 3.2.5 Renewing Gold Grade Licence

Do you want to renew your Gold licence/s?

**YES** – Complete details below, **and attach a copy of the Activity Record from your Pass Book**

**NO** – Go to step 3.2.6

Please list details of the following CAMS sanctioned event at which you have officiated in the past four years:

- Senior position (chief/ deputy chief) at national level event or higher; **or**
- Team leader position at an international event.

*Note: Please list 1 event only for each Gold grade category*

*Note: your licence will undergo peer assessment (see Note 5)*

*Note - This licence will be renewed as a Silver grade licence (see Note 15)*

Category	Sub Cat	Date	Event Type	Event Title	Event Status	Position Type	Position Status
Circuit	Flags	1/3/2006	Circuit Race	Australian Formula 1 Grand Prix	International	Flags	Chief

**Now go to step 3.2.6**

## Step 3.2 – Renewals (Continued)

### Step 3.2.6 Renewing Appointed Licences

Do you want to renew your Appointed Licence/s?

Note: no grade will be issued, only a description of the role

YES – Complete details below

NO – Go to step 3.2.7



Please tick the relevant box/es:

Track Inspectors

Course Checkers

Area Co-ordinators

Rally Observers

OLT Evaluators

State Training Coordinators

} Please attach a copy of your current registration or other appropriate documentation

Now... Go to step 3.2.7

### Step 3.2.7 Renewing Specialist Licences

Do you want to renew your Appointed Licence/s?

Note: no grade will be issued, only a description of the role

YES – Complete details below

NO – Go to section 4



Please tick the relevant box/es:

Medical

Paramedical

Chaplain

Course Presenter

} Please attach a copy of your current registration or other appropriate documentation

Now... Go to section 4

## Section 4 – Licence Selection (Upgrades)

### Step 4.1 – Upgrades

Do you want to upgrade any categories and have you completed the necessary training?

Note: If you have not completed the necessary training (see Notes 1 and 2) we are unable to upgrade your category(ies).

Note: All upgrades will undergo peer assessment during the upgrade process, with the exception of trainee and General Officials' licences

YES – Go to step 4.1.1

NO – Go to section 5



Now... Go to step 4.1.1

#### Step 4.1.1 Upgrading to a Club Chief Licence

Do you want to upgrade your General Official licence to a Club Chief licence?  YES – Complete details below

NO – Go to step 4.1.2

Please enter the appropriate details below:

Note: to upgrade to Club Chief you need to have completed the training plan outlined in the Licensing and Accreditation Book (L&A Book)



Step 1 – Event Activity	
Event Name and Type	Date
Activity 1 – Assistant Clerk of the Course <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Activity 2 – Steward <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Step 2 – Training Module	
Category Module	Date
<input type="text"/> / <input type="text"/> / <input type="text"/> or... RPL/E	<input type="text"/> / <input type="text"/> / <input type="text"/>

Step 3 – Assessment	
Event Assessment	Date
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Please attach the following to this application form (please tick):

Copy of event assessment

RPL/E information (see Note 5)

Copy of Activity Record

Now... Go to step 4.1.2

## Step 4.1 – Upgrading (Continued)

### Step 4.1.2 Upgrading to a Bronze Licence

Do you want to upgrade your Club Chief or General Official licence?

**YES** – Complete details below: begin by identifying the categories you require (step 1)

**NO** – Go to step 4.1.3

Please enter the appropriate details below:

*Note: to upgrade to Bronze level you need to have completed the training plan outlined in the Licensing and Accreditation Book (L&A Book)*

Step 1 - Category	Step 2 – Training Module	Step 3 - Assessment
Category <input type="text"/>	Date Category Module <input type="text"/> / <input type="text"/> / <input type="text"/> or... RPL/E <input type="text"/> / <input type="text"/> / <input type="text"/>	Date Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/>
Category <input type="text"/>	Category Module <input type="text"/> / <input type="text"/> / <input type="text"/> or... RPL/E <input type="text"/> / <input type="text"/> / <input type="text"/>	Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/>
Category <input type="text"/>	Category Module <input type="text"/> / <input type="text"/> / <input type="text"/> or... RPL/E <input type="text"/> / <input type="text"/> / <input type="text"/>	Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/>
Category <input type="text"/>	Category Module <input type="text"/> / <input type="text"/> / <input type="text"/> or... RPL/E <input type="text"/> / <input type="text"/> / <input type="text"/>	Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/>

Please attach the following to this application form (please tick):

Copy of event assessment/s  RPL/E information (see Note 5)  Copy of Activity Record

**Now... Go to step 4.1.3**

### Step 4.1.3 Upgrading to a Silver Licence

Do you want to upgrade your Bronze licence?

**YES** – Complete details below: begin by identifying the categories you require (step 1)

**NO** – Go to step 4.1.4

Please enter the appropriate details below:

*Note: to upgrade to Silver level you need to have completed the training plan outlined in the Licensing and Accreditation Book (L&A Book)*

Step 1 - Category	Step 2 – Training Module	Step 3 - Assessment
Category <input type="text"/> Category <input type="text"/> Sub category <input type="text"/> Category <input type="text"/> Sub category <input type="text"/> Category <input type="text"/> Sub category <input type="text"/>	Date Silver Module <input type="text"/> / <input type="text"/> / <input type="text"/>	Date Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/> Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/> Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/> Event Assessment <input type="text"/> / <input type="text"/> / <input type="text"/>

Please attach the following to this application form (please tick):

Copy of event assessment/s  Copy of Activity Record

**Continued...**

## Step 4.1 – Upgrading (Continued)

### Step 4.1.4 Upgrading to a Gold Licence

Do you want to upgrade your Silver licence?

YES – Complete details below: begin by identifying the categories you require (step 1)

NO – Go to section 5

Please enter the appropriate details below:

*Note: to upgrade to Gold level you need to have completed the training plan outlined in the Licensing and Accreditation Book (L&A Book)*

**Step 1 - Category**

Category  *Sub Categories only apply to Circuit, Rally and Off Road*

Category  Sub category

Category  Sub category

Category  Sub category

**Step 2 - Assessment**

Date

Event Assessment  /  /

Event Assessment  /  /

Event Assessment  /  /

Event Assessment  /  /

Please attach the following to this application form (please tick):

Copy of event assessment/s  Reference/s from a CAMS Senior Official (see Note 4)  Copy of Activity Record

**Now... Go to section 5**

## Section 5 – Event Assessor Endorsement

### Step 5.1 – Renewals

Do you want to renew your Event Assessor (EA) endorsement?

YES – Complete details below

NO – Go to step 5.2

Please list details of any one CAMS sanctioned event at which you have performed the duties of an Event Assessor in the past four years:

Date	Event Type	Event Title	Event Status	Position Type	Person Assessed
04/03/07	Circuit Race	Clipsal 500	National	Assessor	John Smith – 9345983

**Now... Go to section 6**

### Step 5.2 – New Applications

Are you applying for an Event Assessor (EA) endorsement?

YES – Complete details below

NO – Go to section 6

Please enter the appropriate details below:

*Note: to obtain an EA endorsement you will need to have completed the training plan outlined in the Licensing and Accreditation Book (L&A Book)*

**Step 1 – Training Module**

Date

EA Module  /  /  or... RPL/E  /  /

**Step 2 - Assessment**

Date

Event Assessment  /  /

For those applying for RPL/E, have you completed any of the following:

- Certificate IV in Assessment and Workplace Training in the last four years?
- Certificate IV in Assessment and Workplace Training (more than four years ago) and **workplace** assessment experience in the last four years?

YES → Please attach a copy of the current certificate

YES → Please attach a copy of the certificate and evidence of **workplace** assessment experience

NO – we are unable to issue an EA endorsement via RPL/E

Please also attach the following to this application form (please tick):

Copy of Activity Record

**Now... Go to section 6**



## Section 10 – Declaration

### Disclaimer Statement to be read and completed by applicant

#### EXCLUSION OF LIABILITY, RELEASE AND ASSUMPTION OF RISK

I agree to be bound by the rules and regulations of the event and the provisions of the National Competition Rules of the Confederation of Australian Motor Sport Limited (“CAMS”) and the International Sporting Code of the Federation Internationale de l’Automobile.

In exchange for being able to attend or participate in the event, I agree:

- to release CAMS and the Australian Motor Sports Commission Ltd, the promoters, sponsor organisations, land owners and lessees, organisers of the event, their respective servants, officials, representatives and agents (collectively, the “Associated Entities”) from all liability for my death, personal injury (including burns), psychological trauma, loss or damage (including property damage) (“harm”) howsoever arising from my participation in or attendance at the event, except to the extent prohibited by law;
- that CAMS and the Associated Entities do not make any warranty, implied or express, that the event services will be provided with due care and skill or that any materials provided in connection with the services will be fit for the purpose for which they are supplied; and
- to attend or participate in the event at my own risk.

I acknowledge that:

- the risks associated with attending or participating in the event include the risk that I may suffer harm as a result of:
  - motor vehicles (or parts of them) colliding with other motor vehicles, persons or property;
  - acts of violence and other harmful acts (whether intentional or inadvertent) committed by persons attending or participating in the event; and
  - the failure or unsuitability of facilities (including grand-stands, fences and guard rails) to ensure the safety of persons or property at the event.
- Motor sport is dangerous and that accidents causing harm can and do happen and may happen to me.

I agree to participate in and fully complete, to the satisfaction of CAMS, all training programs conducted by CAMS and associated with my involvement with the event. I am willing to submit myself to the controls and restrictions applied to all officials at the event. I accept the conditions of, and acknowledge the risks arising from, attending or participating in the event and being provided with the event services by CAMS and the Associated Entities.

I certify that any statements made to CAMS regarding my psychological and physical conditions and any previous illness are true and accurate. I

acknowledge that I will not exercise the privileges of this licence if I am aware of any medical or other reason that renders me unfit to do so. I undertake not to use any drugs or medication that might be considered illegal, or within a period of 24 hours prior to using my officials licence, use any drugs or medication that might have any effect upon my performance, concentration or officiating ability. I agree to undertake any drug analysis tests, including any for alcohol that may be considered necessary by CAMS. I authorise any hospital or medical practitioner to furnish information relevant to my medical condition to CAMS’ medical assessor in order to determine fitness.

I understand that this disclaimer is not intended to exclude any valid claim by an official under the CAMS Personal Accident Insurance Scheme.

**For Female Applicants:** I acknowledge that participating as an official in motor sport events or activities whilst pregnant may expose myself and my unborn child to risks of serious injury by virtue of the fact that motor sport is an inherently dangerous activity. If I am pregnant, I agree to obtain medical advice as to whether or not it is suitable for me to exercise the privileges of this licence whilst pregnant, and, if requested, to provide evidence that I have received such advice, prior to my acting as an official. I agree to indemnify CAMS and the Associated Entities and will at all times keep CAMS and the Associated Entities indemnified from and against any actions, suits, causes of action, proceedings, claims, and damages (whether in respect of damage to property, personal injury or otherwise, and including all legal costs and other expenses suffered or incurred by me or my unborn child) which may be taken or made against CAMS and the Associated Entities by any third party (including my unborn child) in connection with, or in any matter arising out of any loss, accident, damage and loss or injury to me or my unborn child as a result of my exercise of the privileges of this licence.

### Any applicant making a false declaration is liable to refusal and cancellation of licence and/or insurance cover

Applicant’s  
signature:

SIGN HERE

Date:

/ /

Now... Go to section 11

## Section 11 – Consent Statement for Applicants Under 18 Years

Are you under 18 years of age?

Yes – Parent/ legal  
guardian to sign  
below

No – You do not  
need to sign  
below

Consent Statement for applicants under 18 Years:

I (print full name)

of (print address)

am the parent / guardian of the above named (“the minor”) who is under 18 years old. I have read this document and understand its contents, including the exclusion of liability and assumption of risk, and have explained the contents to the minor. I consent to the minor attending / participating in the event at his / her own risk.

Parent/ Legal  
Guardian  
signature:

SIGN HERE (if applicable)

Date:

/ /

**IMPORTANT NOTE:** if applicant is under the age of 18, please read CAMS Junior Officials policy which is available on the CAMS website or from your CAMS State Office.

Now... Go to section 12

## Section 12 – Privacy Statement

CAMS requires this information to assess your application and if accepted, to provide you with membership services. Your personal information will only be used in accordance with the objects of CAMS and CAMS general business. You will be able to access your personal information through CAMS upon reasonable notice. If the requested information is not provided you will not be able to receive membership services.

I consent to my personal information being used by CAMS’ sponsors or other third parties for the purposes of providing me with promotional material from CAMS’ sponsors or other third parties. Please tick the following box if you **do not** wish to receive any promotional material from CAMS’ sponsors or other third parties.

Please return to: MEMBER SERVICES, PO BOX 427, CAULFIELD EAST 3145