



A guide to preparing nominations for CAMS Honours & Awards

Introduction



CAMS gives honours to recognise those people in the community whose service and contributions have made a significant difference to CAMS and motor sport.




The CAMS honours and awards system recognises the actions and achievements of people who go above and beyond what could be reasonably expected, and in doing so, encourages aspirations and ideals of the highest standards and values within our sport.




This guide seeks to explain the nomination process and provide details on how to prepare nominations for CAMS Honours and Awards.



CAMS Honours & Awards

CAMS has a number of awards to acknowledge individuals for their services to CAMS and motor sport which are outlined in the table below.

Award	Instituted	Description	
Award of Merit	1961	<p>Description</p> <p>The Award of Merit is the highest recognition that can be conferred upon any person by CAMS and is awarded for outstanding individual contribution and duration of service to the development and administration of Australian motor sport, on a national basis.</p> <p>Criteria</p> <p>Deserving nominees of this award must have demonstrated duration of services rendered, significant achievement at the highest level and a voluntary contribution to motor sport which stands out above all others.</p> <p>Eligibility</p> <ol style="list-style-type: none">1. The Award of Merit will not be awarded to a serving Director of CAMS.	 <p>Silver medallion Framed citation</p>
Membership of Honour	1971	<p>Description</p> <p>A person may be admitted as a Member of Honour in recognition of long and valuable service to motor sport in Australia.</p> <p>Criteria</p> <p>Membership of Honour may be awarded to a person whose achievements in motor sport have demonstrated leadership, commitment and passion which has added greatly to the value and stature of Australian motor sport.</p> <p>Eligibility</p> <ol style="list-style-type: none">1. Eligibility is not restricted to members of CAMS;2. Membership of Honour will not be awarded to a serving Director of CAMS.	 <p>Gold badge Framed citation</p>

Award	Instituted	Description	
<p>Life Membership</p>	<p>1982</p>	<p>Description Life Membership is awarded for long-term distinguished service to motor sport.</p> <p>Criteria A nominee must have given long-term and distinguished service to Australian motor sport by the application of extraordinary expertise, dedication and positive influence.</p> <p>Eligibility</p> <ol style="list-style-type: none"> 1. Life Membership will not be awarded to a serving Director of CAMS. 	 <p>Silver badge Framed citation</p>
<p>Service Star</p>	<p>1995</p>	<p>Description The Service Star may be conferred by CAMS on a member who has given exemplary service to CAMS and to motor sport, usually over many years and often in a variety of roles and activities. It stands above the Service Award and may be a further recognition for a member who holds a Service Award.</p> <p>Criteria A nominee shall have provided dedicated service to the sport over a prolonged period, most probably across a number of roles and duties, in a manner which exceeds those for award of the Service Award.</p> <p>Eligibility</p> <ol style="list-style-type: none"> 1. The Service Star will not be awarded to a serving Director of CAMS; 2. A person who has already received a Service Award and has continued to serve motor sport at state, national or international level in a manner which would justify them being awarded a second Service Award, is eligible for the Service Star. 	 <p>Silver ribboned medallion Framed citation</p>
<p>Service Award</p>	<p>1970</p>	<p>Description The Service Award is awarded for diligent service to motor sport.</p> <p>Criteria A nominee for the Service Award must be a member who has demonstrated diligent service to the sport by being involved in motor sport activities on a continual basis and by the display of a high level of dedication to the sport over a long period of time.</p> <p>Eligibility</p> <ol style="list-style-type: none"> 1. The Service Award will not be awarded to a serving Director of CAMS; 2. A State Sport & Club Development Council or other party may nominate a candidate for a Service Award. 	 <p>Bronze badge Certificate</p>

Award	Instituted	Description	
<p>Donald Thomson Award</p>	<p>1979</p>	<p>Description In honour of the formative Secretary General of CAMS, this award recognises individuals who have brought credit to the sport by way of a spontaneous act of selflessness and consideration for others – an attitude of service and courage which was always upheld by Donald Kingsley Thomson.</p> <p>Criteria Nominees must have performed an act of courage and selflessness under unique circumstances, which is above and beyond what would normally be expected. In doing so the nominee must have demonstrated how they brought credit to themselves and the sport and portrayed a genuine consideration for others.</p> <p>Eligibility 1. Any member of the sport is eligible to be considered for this award.</p>	 <p>Bronze medallion Framed citation</p>
<p>Phil Irving Award</p>	<p>1994</p>	<p>Description In honour of the remarkable achievements of the late Phil Irving OBE, an outstanding Australian engineer whose efforts impacted motor sport on the world stage, the Phil Irving Award recognises outstanding skill and achievement by an individual Australian engineer or Australian engineering company devoted to serving and positively contributing to competitive motor sport.</p> <p>Criteria The nomination must demonstrate the outstanding contribution of the candidate to engineering excellence in motor sport at the Australian or International level.</p> <p>Eligibility 1. Individuals, groups of individuals or companies are eligible for nomination.</p>	 <p>Bronze medallion Framed citation</p>
<p>Sir Jack Brabham Award</p>	<p>2006</p>	<p>Description In recognition of the remarkable achievements of Sir Jack Brabham OBE, the outstanding Australian engineer and driver who rose to the pinnacle of world motor sport, the Sir Jack Brabham award recognises outstanding achievement and success by an Australian motor sport competitor at the international level.</p> <p>Criteria Each nomination must demonstrate the talent and determination of the candidate as well as detailing a significant level of success in international competition.</p> <p>Eligibility 1. Nominees must be Australian citizens and hold a current CAMS licence at the time of competition; 2. The Sir Jack Brabham Award will not be awarded to a serving Director of CAMS.</p>	 <p>Glass trophy Framed citation</p>

Award	Instituted	Description	
<p>Peter Brock Award</p>	<p>2011</p>	<p>Description In honour of motor sport legend, the late Peter Brock AM, this award recognises outstanding driver ability and commitment to the positive endorsement of motorsport within the greater community.</p> <p>Criteria A nominee must have demonstrated outstanding driver ability whilst displaying a fair and sportsmanlike attitude, respect for authority, and support, encouragement and motivation of and for their peers, as well as a willingness and capacity to promote the sport in the wider community.</p> <p>Eligibility</p> <ol style="list-style-type: none"> 1. Nominees must be Australian citizens and hold a current CAMS licence at the time of competition; 2. All disciplines within the sport are eligible to be considered for this award; 3. The Peter Brock Award will not be bestowed on a serving Director of CAMS; 4. Whilst there is no age limit, it is likely that the successful candidate would be between the ages of 18-35 years. 	 <p>Brass plated ribboned medal Framed citation</p>
<p>Australian Motor Sport Official of the Year</p>		<p>Description The Australian Motor Sport Official of the Year award recognises outstanding achievement as a motor sport official at CAMS authorised events, or within a CAMS affiliated club or activity.</p> <p>Criteria A nominee for the Australian Motor Sport Official of the Year Award must be a member who has demonstrated dedication to their role, skill and knowledge in their chosen field, positive attitude, and peer recognition.</p> <p>Eligibility</p> <ol style="list-style-type: none"> 1. The Australian Motor Sport Official of the Year Award will ordinarily be bestowed on those who give their time voluntarily and serve the sport in an honorary capacity; 2. This requirement does not exclude those who are employed in motor sport and serve it in a different capacity as a volunteer; nor does it exclude persons who receive a nominal honorarium or who are in receipt of out of pocket expenses; 3. The Australian Motor Sport Official of the Year Award will not be made to a serving Director of CAMS; 4. The award need not be the result of activity in the year of nomination; 5. This award is open to all CAMS authorised motor sport disciplines, licence categories and grades. 	 <p>Gold badge Framed citation</p> <p><i>The Australian Motor Sport Official of the Year is also presented with the perpetual John M. Large O.A.M. Trophy</i></p>

Award	Instituted	Description	
<p>State Motor Sport Official of the Year</p>		<p>Description The State Motor Sport Official of the Year award recognises outstanding achievement as a motor sport official at CAMS authorised events, or within a CAMS affiliated club or activity, usually at State or grassroots level.</p> <p>Criteria A nominee for the State Motor Sport Official of the Year award must be a member who has demonstrated dedication to their role, skill and knowledge in their chosen field, positive attitude, and peer recognition.</p> <p>Eligibility</p> <ol style="list-style-type: none"> 1. State Motor Sport Official of the Year Awards will ordinarily be made to those who give their time voluntarily and serve the sport in an honorary capacity. 2. This requirement does not exclude those who are employed in motor sport and serve it in a different capacity as a volunteer; nor does it exclude persons who receive a nominal honorarium or who are in receipt of out of pocket expenses. 3. The State Motor Sport Official of the Year Award will not be made to a serving Director of CAMS. 4. The award need not be the result of activity in the year of nomination. 5. This award is open to all CAMS authorised motor sport disciplines, licence categories and grades. 	 <p><i>Silver badge Framed citation</i></p>

Who is eligible?

Any individual is eligible for nomination of a CAMS Honour and/or Award.

Who can nominate?

Those eligible to nominate someone for an Honour and/or Award include:

- ▶ Board
- ▶ Commissions
- ▶ State Councils
- ▶ State Advisory Panels
- ▶ Staff
- ▶ Clubs
- ▶ Competitors
- ▶ Officials
- ▶ Individuals

It is important to note that strong emphasis will be placed on nominations received from the Board, Commissions and State Councils. Nominations from any of these groups must be signed and submitted by the Chairman or Executive Officer.

Nominations submitted by the nominee themselves will not be considered unless supported by significant independent references and/or supporting material.

How do I nominate?

Anyone can nominate by completing the Honours and Awards Nomination Form which can be downloaded from the CAMS website.

When filling out the nomination form, it is important to provide specific examples of how the nominee's contribution(s) has been outstanding. In addition to providing a list of appointments or positions held by the nominee, it is helpful to include examples that best show how the nominee has gone above and beyond what could be reasonably expected of someone in a similar position.

In preparing the nomination, time should be devoted to considering why you think the person should be singled out and recognised by a national award.

Are nominations confidential?

Yes, all nominations are **strictly confidential** and the information provided will be used only to assist the Honours and Awards Committee in considering the merits of the nomination. The person being nominated should not be approached for any information or advised of his or her nomination at any stage.

Is it necessary to provide referees?

Yes, you will need to supply **three (3)** referees with your nomination. These individuals should be in a position to comment directly on the nominee's service.

When can I nominate?

The closing date is **30 September** each year, however nominations can be submitted at any time during the year. All nominations received after this date will be held over for consideration in the following year.

How is the nomination assessed?

Once you submit your nomination, you will receive confirmation that your nomination has been received.

After 30 September, the Honours and Awards Committee review and consider all nominations and make recommendations to the CAMS Board.

In considering nominations, the Committee seeks to satisfy itself that the nominee has:

- ▶ met the criteria for the award they have been nominated for;
- ▶ demonstrated achievement at a high level;
- ▶ made a contribution over and above what might be reasonably expected; or
- ▶ whose contribution to the motor sport community stands out from others who may have also made a valuable contribution. The degree and value of the contribution, rather than merely length of service, is the primary focus of the Committee's consideration.

Please note that the Committee, at its discretion, reserves the right to:

- ▶ hold over a nomination to the following year/s;
- ▶ award a nominee with a different honour/award than that nominated for; and
- ▶ seek knowledge, expertise and advice from referees, individuals and/or groups before approving and/or recommending any award.

How long does it take for nominations to be considered?

All nominations are processed in order of receipt by the Executive Officer of the Committee. Following receipt, referees are contacted and when all relevant information has been obtained, the nomination is submitted to the Committee for consideration following the close date of 30 September each year.

How are recipients told of their award?

Recipients are advised in writing of the offer of an award in October/November each year.

When will the successful recipients of Honours and Awards be announced?

All successful Honour and Award recipients will be announced and presented their award at an appropriate presentation ceremony commensurate with the standing of the award every year (or their State Awards Dinner where appropriate). A list of all Honour and Award recipients will be published on the CAMS website following the announcement.

Are nominators advised?

Yes, nominators are advised of the outcome of their nomination, either successful or unsuccessful, following the acceptance of the award recipient.

Need more information or help?

If you have any further questions, or require guidance in the preparation of the nomination, please call Ashlee English, Executive Officer of the Honours & Awards Committee on (03) 9593 7777.