



INFORMATION FOR NEW AGP OFFICIALS

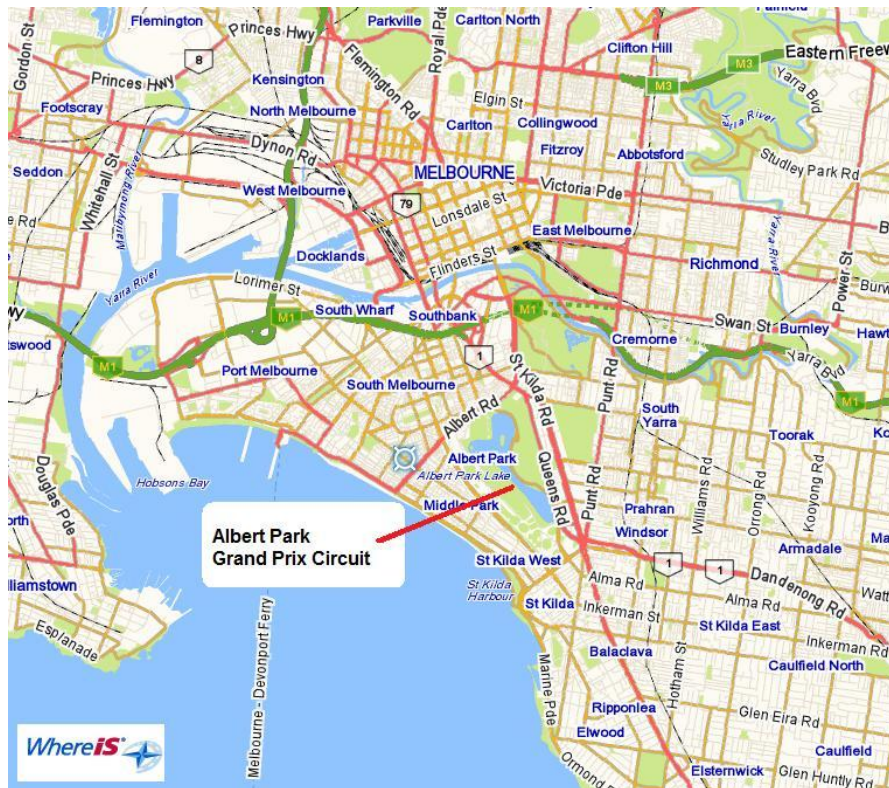
The information below is intended for officials who are new to the Australian Grand Prix at Albert Park. Some information is repeated in the AGP Newscasts which are sent to all officials in the lead-up to the event. We hope that this information is helpful to you and that you enjoy your time as a volunteer motor sport official for the 2011 FORMULA 1™ Qantas Australian Grand Prix.

Event Dates

The 2011 event will run from Thursday 24th March to Sunday 27th March. Volunteer officials are expected to be available for all four days of the event.

Circuit Location

The 2011 FORMULA 1™ Qantas Australian Grand Prix is held at Albert Park, south east of Melbourne's CBD.



The best entrance to the circuit for officials is Gate 10, located at the southern end of the circuit. Access to Gate 10 is via Fitzroy Street then Lakeside Drive. You may also like to refer to the official Circuit Map and Transport Guide. Visit the CAMS Website and follow the “AGP Officials” links.

The Circuit Map and Transport Guide also contains helpful information regarding public transport to the venue during the event.

Parking

There is very limited parking at the event for officials. We are allocated a small amount of space in the Village Green Car Park, located adjacent to Gate 10 (turn off Fitzroy Street onto Lakeside Drive). We strongly encourage our officials to car pool to the event where possible to make the most of the available space. You can find out about applying for a car pass by contacting us at agpofficials@cams.com.au.

Credentials

Everyone working at the Grand Prix needs an event “credential” to gain access to the circuit each day. All credentials are a photo identification card with the event details on it so that event security know to let you in the gate. The circuit is closed to the public from midnight Sunday 20th March to midnight Monday 28th March.

All officials must submit a passport style photograph of themselves for their credential. It is best if this is taken against a light coloured background (e.g. standing in front of a white wall). Officials who have volunteered at the event in previous years will not need to submit a new photo as their old one will still be on file, however if they wish to update it they are most welcome to. Photos need to be submitted to CAMS by the end of February to ensure your credential will be ready when you arrive to collect it.

All credentials must be collected from the circuit – they cannot be posted out. The Credentials Office is located at the Holdsworth Pavilion, near the Gate 10 entrance and adjacent to the Village Green Car Park area. You will need to enter the circuit via Fitzroy Street and follow the road around to the left, until you see signage for the Credentials Office. This office will only be looking after Race Officials and Support Category Credentials. You will be able to park outside the Credentials Office (pre-event days only) for a short time to collect your credentials.

With your credentials you will also receive a Minute by Minute (booklet containing the times of *all activities* over the event), some posters or stickers, a hat, two Guest Passes (explained later on) and your uniform if required.

The Credentials Office Opening times are as follows:

Wednesday 16 March	0800 – 1800
Thursday 17 March	0800 – 1800
Friday 18 March	0800 – 1800
Monday 21 March	0800 – 1800
Tuesday 22 March	0800 – 1800
Wednesday 23 March	0800 – 1930
Thursday 24 March	0630 – 1500
Friday 25 March	0800 – 1200

You will only be able to collect your credentials and uniform during these times. Any officials arriving after Friday morning will need to contact Lauren Croft on arrival on 0408 563 150.

The map below shows the new location of the Credentials Office and the new Muster Tent (referred to in the next section) location.



Uniforms

Depending on your role at the AGP, you may also be required to collect a uniform. All trackside marshals (flag marshals, track marshals, communicators, recovery marshals and fire marshals) are issued white, orange or red overalls. You have been asked for your uniform size during the application process, however when you arrive to collect your credentials it is a good idea to try your uniform on while you are there. If it doesn't fit, you can ask to swap it with a spare of another size.

Some teams do not require a uniform and others are issued with polo shirts, Seniors Shirts or Pit Lane Shirts.

Accommodation

Unfortunately we are not able to provide or subsidise accommodation for our volunteers. We have put together a list of options that may assist you to find accommodation in Melbourne for the event. The list can be accessed here via the CAMS website by following the “AGP Officials” link.

Guest Passes

Each volunteer official is provided with two Guest Passes when they collect their credentials, along with their own personal pass. These are General Admission passes that allow for two of your family or friends to attend the event as spectators. One of these passes also allows access to the volunteer officials’ post-race celebration, usually a BBQ on the Sunday night after the race.

It is important to note that officials are able to gain access to the circuit from early in the morning with their credentials (usually from around 6am), however gates do not open to the public (ticket and guest pass holders) until 10:30am. This means that if you travel to the event together, your guests will need to wait outside the venue until the gates open for public. Gate opening times for 2011 will be confirmed in the final AGP Newscast.

Your Role at the AGP

You have been allocated to a specific Team for the event. A description of your role can be found by visiting the AGP Officials page of the CAMS website and clicking on “Role Descriptions”. You will also be provided with a Marshals Handbook before the event which is a general guide for officials at race meetings and can be a very helpful resource particularly for new officials. During the event you will also attend briefings by your senior officials and sector marshals who will instruct you on your role for each day.

If you have questions on your role at the event, you can contact us at agpofficials@cams.com.au.

Muster Tent, Sign on and Briefings

The Muster Tent is where all officials gather each morning to sign on, collect their lunch, drinks and other necessary items, and attend the morning briefings. It is compulsory to sign on at the Muster Tent each morning and attend the briefings. Sign on usually begins at 8am, with morning briefings starting at 9am. Following the main briefing, there may be specific team briefings before heading off to your assigned location for the day. Sign on and briefing times for 2011 will be confirmed in the final AGP Newscast.

The Muster Tent location can be seen in the map provided above that also shows the location of the Credentials Office. To access the Muster Tent, you will need to enter the circuit at Gate 10 and turn right once you are inside the gate. You will see signs directing you to the Officials Muster Tent.

What to Bring – The Marshal's Kit

Motor racing is about competition between competitors in whatever conditions exist at the time. It rarely stops because of weather and consequently we have to be prepared to continue our roles in spite of the conditions we face. The following list makes it sound like we expect the most disastrous weather but in fact Melbourne weather is usually good at this time of the year. However, you should be prepared for the worst and the experienced ones always wear or take (in a waterproof kit bag), the following items:

- Sunscreen and a spare hat for sun protection.
- Sunglasses or protective glasses, with plastic lenses.
- Long sleeved shirt and long pants, again for sun protection, if outside and not wearing overalls.
- Waterproof footwear - comfortable leather boots are probably the best and do not melt like nylon footwear if exposed to flame. Remember you will be standing for many hours each day.
- Spare socks & shirt.
- Jumper or windcheater.
- Small towel that can be worn round the neck as a scarf in heavy rain.
- Parka/jacket and waterproof gloves in colder areas or times.
- Leather gloves (gardening gloves will do) for trackside marshals - to protect the hands.
- Waterproof and windproof topcoat with hood - reaching below the thighs, and better still with matching pants. This should NOT be coloured bright yellow, red, or green.
- Other task-specific gear such as balaclavas for Fire Marshals.
- Some extra fluids and food as a supplement in case of delays in local supply.
- Small, lightweight, collapsible stool.
- Garbage bag, mainly to keep your kit bag in while in the rain and on the wet ground.
- A garbage bag containing shorts, T-shirt & a towel kept in the car - when you get to your car at night, remove all wet, dirty clothes, dry off and put on the clean clothes, and then drive home in comfort.

Your camera is also worth bringing, but remember that *officials are not permitted to carry or use cameras while they are on duty* - please check with your senior officials before you attempt to take photos. (The same goes for mobile phones). Along the same lines, we are continually reminded that FOM (Formula One Management) has the sole rights to all moving pictures at the circuit, and no video or movie cameras may be used without prior authorisation from FOM. At their specific request, we have to add the following restrictions on still cameras – *officials in uniform cannot use any cameras on the grid or in pit lane while events are progressing.*

CAMS Officials Licence

All volunteer motor sport officials at CAMS events must hold a CAMS Officials Licence. All new officials start off as a CAMS Trainee Official which requires them to work under direct supervision. Trainees are teamed with experienced officials and learn how to do most things on the job. As officials gain more experience they are given the opportunity to upgrade to a CAMS

General Official. A CAMS General Official is the minimum level to enable the official to branch out into other areas of officiating.

For more information on obtaining a CAMS Officials Licence, please visit the CAMS website by clicking this link:

http://www.cams.com.au/Development/Get_Involved/Officials/Licence_Requirements.aspx

To obtain your Trainee Licence, all you need to do is download the Trainee Licence Form from the CAMS website, fill in your details and sign the declarations. Keep this form with you and take it to your first event – the signed form becomes your licence for that event. At the end of your first event, make sure your supervising official signs off on your motor sport activity in the space provided on the form. You can then send the completed form into CAMS and apply for your

To download your Trainee Officials Licence Application Form, please click here:

http://www.cams.com.au/Forms/Officials_Licence_Forms.aspx

Post-Event Celebration

On the Sunday night after the race, there will be a post-race celebration for the volunteer officials. This is usually in the form of a BBQ and is a great opportunity to catch up with other officials and wind down after the race. You can also bring one guest with you using the guest pass provided with your credentials.

Details on time and location of the post-race celebration will be provided in the final AGP Newscast.

Questions?

THANK YOU for volunteering for the 2011 FORMULA 1™ Qantas Australian Grand Prix. If you have any questions, please feel free to contact us at agpofficials@cams.com.au or 03 9593 7777.

Resources:

- Visit the CAMS website www.cams.com.au and click on the “AGP Officials” link for:
 - Officials Role Descriptions
 - Frequently Asked Questions
 - Information for New Officials
 - Accommodation Information
 - Previous AGP Newscast Issues
- Wotif – for last minute accommodation from a large range of providers
www.wotif.com

- Whereis – Australian travel maps
www.whereis.com
- Metlink Melbourne – all your public transport information
www.metlinkmelbourne.com.au
- 2011 FORMULA 1™ Qantas Australian Grand Prix – all your AGP event information
www.grandprix.com.au